Quick Smart Presentation

QAA Benchmark Skills:
- Problem solving skills, including the ability to formulate problems clearly and to identify key issues and be able to apply different approaches to work towards a solution
- Communication skills
- Personal skills including the ability to work both independently and as part of a team, and the ability to plan, organise and perform work efficiently and conscientiously in a timely way, meeting deadlines where necessary
- Personal development skills, including the ability to identify and reflect on where further training or skill acquisition is necessary for self-improvement
- Self-direction and originality in problem solving
- Independent learning ability

ARU Graduate Capitals:
- Human (Knowledge)

Objectives:
- To present ideas in a short space of time
- To communicate effectively under time pressure
- To determine the content which most effectively communicates within the artificial constraints

Study Level:

Time: 2 x 2 hours

Group Size: Small groups

Resources: PowerPoint

Overview:
The format of presenting with PowerPoint ensures that all the speakers have a fixed amount of time to communicate their ideas with the audience. This is described as the art of concise presentation. Delivery of 20 slides, 20 seconds to a slide in order to deliver clearly in a strict amount of time.

References:

http://www.pechakucha.org/

http://ignitebristol.net/speak/guidance-for-speakers/

http://www.speakingaboutpresenting.com/content/fast-ignite-presentation/

	Time	Activity-Session 1
Introduction to Enterprise Education and Quick Smart Presentations	30 mins	PowerPoint presentation to introduce Enterprise Education and Quick Smart Presentations
Activity	1 hour 30 mins	The topic will be set for students and they must deliver 20 slides, each timed for 20 seconds. Each slide must only have pictures on, no text (except for captions e.g. boom, bang etc.). A template will be provided to students which will automatically move on after 20 seconds so they cannot run over time. Following the introduction this session will be used for students to prepare their presentations. See worksheet for guidance on how to go about preparing the presentation.

	Time	Activity-Session 2
Activity	1 hour 50 mins	Students will present their presentations in their groups. After each presentation allow some time for discussion and for the groups to answer questions regarding their presentation.
Session Review	10 mins	What skills do students feel have been developed through this session? Do students understand the importance of Enterprise Education? Can students identify ways in which Enterprise Education is already included in the modules? Can students identify Enterprising skills they have already developed from their modules?

Student Worksheet: Quick Smart Presentation

In your groups prepare a presentation of 20 slides, each 20 seconds each on the topic that has been set. Your presentation should be made up of images only and not include any words (with the exception of captions e.g. bang, boom etc.).

The below steps may assist you in preparing your presentation:

- Brainstorm the points to discuss
- Type out on each of your slides what you are going to discuss for each slide
- Time how long it takes to read through each slide (ensuring that it is 20 seconds)
- Move the text to the notes section underneath the slides
- Replace the notes with the images that you will use