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| **ETC Toolkit ‘How to Guide’ Template** | | |
| **QAA Enterprise Themes: (please highlight relevant themes)** | **Group:** | **Learning Environment:** |
| 1. **Creativity and Innovation** 2. **Opportunity recognition, creation and evaluation** 3. **Decision making supported by critical analysis and judgement** 4. **Implementation of ideas through leadership and management** 5. **Reflection and Action** 6. **Interpersonal Skills** 7. **Communication and Strategy Skill** | * **Small group working (4-6 in a team)** * **Individual task** * **Large Group** | * **Lecture theatre** * **Presentation Space** * **Carousel tables (small group working)** * **Any** |
| **Title:** | | |
| **Objective:**   * The learner will be able to explore an idea or concept as openly as possible to gather a wide range of solutions * To evidence the power of group work as more ideas are created through team work | | |
| **Overview:** (short paragraph/ 2 -3 sentence)  The focus within this task is open idea generation, pooling the expertise/wisdom of the group to create ideas that can then be evaluated and explored. | | |
| **Activity:** (Potentially long – if including timings; approach; extensions; assessment; options for delivery)  This activity…. | | |
| **Skill Development:** (short – focus on reflection; review; feedback; learning) | | |
| **Resources:**   * Post-its or similar sticky pads * Pens | | |
| **References:**  Key authors  Books  Links  Web -sites | | |
| **Author:** Title, Name, Job title and Organisation | | |

If you require any assistance to completing this template please refer to the online guidance at [**www.etctoolkit.org.uk**](http://www.etctoolkit.org.uk)

Your completed template should then be sent to direct to [**Hello@etctoolkit.org.uk**](mailto:Hello@etctoolkit.org.uk)for classification. Thank you!